

GENERAL INSTRUCTIONS

1. **Eligible investors includes:**
- a. Pakistani citizens resident in or outside Pakistan or Persons holding two nationalities including Pakistani nationality;
 - b. Foreign Nationals whether living in or outside Pakistan;
 - c. Companies, bodies corporate or other legal entities incorporated or established in or outside Pakistan (to the extent permitted by the existing regulations, as the case may be);
 - d. Mutual Funds, Provident/pension/gratuity funds/trusts, (subject to the Trust Deed and existing regulations); and
 - e. Branches in Pakistan of companies and bodies corporate incorporated outside Pakistan.
2. **APPLICATION MUST BE MADE ON THE COMMISSION-S APPROVED APPLICATION FORM OR A LEGIBLE PHOTOCOPY THEREOF NOT LESS THAN 62 GM.**
3. **Copies of the Prospectus and application forms can be obtained from the TREC holders of Pakistan Stock Exchange and its branches, the Lead Manager & Arranger and the registered office of the Company. The Prospectus and the application forms can also be downloaded from the website www.nextcapl.com.pk**
4. The Applicants opting for scrip less form of Shares are required to complete the relevant sections of the application provisions of the Central Depositories Act, 1997 and the CDC Regulations, credit of such Shares is alloted ONLY in the applicant's own CDC Account. In case of discrepancy between the information provided in the application and already held by CDS, the Issuer reserves the right to issue shares in physical form.
5. Name(s) and addresses must be written in full block letters, in English and should not be abbreviated.
6. All applications must bear the name and signature corresponding with that recorded with the applicant's banker or registered with the bank and Computerized National Identity Card (CNIC) or National Identity Card for Overseas Pakistanis (NICOP) or Passport both the signatures should be affixed on the application form.
7. **APPLICATIONS MADE BY INDIVIDUAL INVESTORS**
- (i) In case of individual investors, an attested photocopy of CNIC (in case of RPs)/Passport (in case of NRPs and FIs) as the case may be, should be enclosed with the application form and written against the name of the applicant. Copy of these documents can be attested by any Federal/Provincial Government Officer, Councilor, Oath Commissioner or Head Master of High School or bank manager in the country of applicant's residence.
 - (ii) Original CNIC/Passport, along with one attested photocopy, must be produced for verification to the Banker to the Issue (if different from the Banker to the Issue) at the time of presenting the application. The attested photocopy will, after verification, be retained by the bank branch along with the application.
8. **APPLICATIONS MADE BY INSTITUTIONAL INVESTORS**
- (i) Applications made by companies, corporate bodies, mutual funds, provident/pension/gratuity funds/trusts and other legal entities must be accompanied by an attested photocopy of their Memorandum and Articles of Association or equivalent instrument / document. Where applications are made by virtue of Power of Attorney, the same should also be submitted with the application. Any Federal/Provincial Government Gazetted Officer, Councilor, Bank Manager, Oath Commissioner or Head Master of High School or bank manager in the country of applicant's residence can attest copies of such documents.
 - (ii) Attested photocopies of the documents mentioned in 8(i) must be produced for verification to the Banker to the Issue (if different from the Banker to the Issue) at the time of presenting the application. The attested copies, will after verification, be retained by the bank branch along with the application.
9. Only one application will be accepted against a person, however, in case of joint account, one application may be submitted in the name of each joint account holder.
10. Joint application in the name of more than two persons will not be accepted. In case of joint applications, the application must be submitted in the name of the person named first on the application form and submit attested copies of their CNICs/Passport. The shares/certificates will be dispatched to the person whose name appears first on the application form while the balance of the Shares in the CDC account mentioned on the application form and where any amount is refundable, in whole or in part, the same will be refunded by cheque or other means by post, or by the bank, as the case may be, submitted, to the person named first on the application form, without interest or profit or return. Please note that joint application will be considered as a single application for the purpose of allotment.
11. Subscription money must be paid by cheque drawn on applicant's own bank account or pay order/bank draft payable to the Issuer or to the account of the Issuer.
12. If the application is made through pay order/bank draft, it would be permissible for a Banker to the Issue to refuse to accept such subscription money to unsuccessful applicants through pay order/bank draft individually for each application.
13. **The applicant should have at least one bank account with any of the commercial banks. Applicants not having a bank account are not allowed to submit application for subscription of Shares.**
14. Applications are not to be made by minors and/or persons of unsound mind.
15. Applicants should ensure that the bank branch, to which the application is submitted, completes the application form.
16. Applicants should retain the bottom portion of their application forms as provisional acknowledgement of application. This should not be construed as an acceptance of the application or a guarantee that the applicant will be allotted the number of Shares for which the application has been made.
17. Making of any false statements in the application or willfully embodying incorrect information therein shall make the applicant liable to the bank shall be liable for legal action.
18. **Bankers to the Issue are prohibited to recover any charges from the subscribers for collecting subscription applications. Applicants are advised not to pay any extra charges to the Bankers to the Issue.**
19. **It would be permissible for a Banker to the Issue to refund subscription money to unsuccessful applicants by crediting such account instead of remitting the same by cheque, pay order or bank draft. Applicants should, therefore, provide their bank account numbers.**
20. **Submission of false and fictitious applications is an offence under section 87(7) of the Securities Act, 2015 and may also lead to confiscation under section 87(8) of the Securities Act, 2015.**

ADDITIONAL INSTRUCTIONS FOR FOREIGN RESIDENT INVESTORS

21. In case of foreign investors who are not individuals, applications must be accompanied with a letter or application stating the legal status of the applicant, place of incorporation and operations and line of business. A copy of memorandum of association or an equivalent document should also be enclosed, if available. Where application is made by virtue of Power of Attorney, the same must be lodged with the application. Copy of these documents can be attested by the bank manager in the country of applicant's residence.
22. Foreign / Nonresident investors should follow payment instructions given in Section 2.14 and 3.4 of the Prospectus.

BASIS OF ALLOTMENT

- 1. The minimum number of Shares for which application can be made is 500.
- 2. Application for Shares must be made for 500 Shares or in multiple thereof only. Applications, which are made for less than 500 Shares, shall be rejected.
- 3. Allotment/Transfer of Shares to successful applicants shall be made in accordance with the allotment criteria/ instructions disclosed in the Prospectus.
- 4. Allotment of Shares shall be subject to scrutiny of applications in accordance with the criteria disclosed in the Prospectus by the Securities & Exchange Commission of Pakistan.
- 5. **Applications, which do not meet the above requirements, or applications which are incomplete will be rejected. The applicant is required to fill in all data fields in the Application.**
- 6. The Company will dispatch shares to successful applicants through their Bankers to the Issue or credit the funds to the CDC account of successful applicants (as the case maybe).
- 7. **BANKERS TO THE ISSUE**

Code No.	Bank	Code No.	Bank
01	Bank Alfalah Limited	06	Meezan Bank Limited
02	Faysal Bank Limited	07	Silk Bank Limited
03	Habib Bank Limited	08	Soneri Bank Limited
04	Habib Metropolitan Bank Limited	09	Summit Bank Limited
05	MCB Bank Limited	10	United Bank Limited

9. OCCUPATION CODE

Code No.	Occupation	Code No.	Occupation
01	Business	06	Professional
02	Business Executive	07	Student
03	Service	08	Agriculturist
04	Housewife	09	Industrialist
05	Household	10	Others

*In order to facilitate investors, United Bank Limited has provided electronic submission of application forms and CDC account holders. UBL account holders can use UBL Net banking to submit their application online via link:/ib.summitbank.com.pk. Further, please note that online application can be submitted 24 hours a day during the subscription period which will close on May 24, 2017.

OVERSEAS BANKERS TO THE OFFER

Code	Name of Banks	Code	Name of Banks
01	n/a	06	n/a
02	n/a	07	n/a
03	n/a	08	n/a
04	n/a	09	n/a
05	n/a	10	n/a

10. NATIONALITY CODE

Code	Name of Country	Code	Name of Banks
001	U.S.A	006	Bangladesh
002	U.K	007	China
003	U.A.E	008	Bahrain
004	K.S.A	009	Other
005	Oman		

For further queries you may contact:

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